



Training Advisor

Job Description

The Training Advisor serves as a member of the advisory board, responsible for overseeing the day-to-day activities of their assigned dog team(s). This position works closely with members of the administrative board, other Training Advisors, and with all members of that dog team. The Training Advisor is expected to collaborate with the Team Lead, Primary handler, and all secondary handlers. Through frequent contact with the entire team, the Training Advisor oversees and progresses the dog's general behavior and skills training. The purpose of this position is to ensure the dog is on track to graduate from the Illini Service Dog program. This is a volunteer position.

Essential Duties and Responsibilities

- Maintain ISD communication standards
- Read and respond to all summaries in a timely manner. This includes, but is not limited to, shadow session summaries, secondary summaries, and monthly primary updates.
- Act as liaison between student team on campus and the Team Lead
- Approve all demos and events with any specific instructions based on stage of training, any triggers, or any other concerns/special cases
- Approve public access/class attendance for primary and secondaries based on stage of training, any triggers, or any other concerns/special cases
- Approve the secondary schedule per semester alongside President and Vice President of Exec board
- Help the Logistics Coordinator organize housing when the Primary is either unavailable or has an opportunity to share with the team.
- Approve and teach primary advances/commands in training throughout entire process; introduction of new commands, amount of repetition (prevent burn out), how to advance if applies, how to maintain



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- Collaborate with Team Lead/Health Advisor when addressing dog's healthcare
- Virtually attend quarterly evaluation meetings, student evaluations, bimonthly TA meetings, optional attendance at monthly board meetings, as well as additional meetings as needed
- Facilitate primary retreat annually to train new primary handlers
- Collaboration on processes and protocols to advance program training standards as applicable
- Candidates should have graduated from ISD as Tier 2 or above or have comparable experience from an outside experience
- Candidates should demonstrate strong communication skills, interpersonal team skills, and problem solving skills for approaching methods
- Candidates should be willing to commit 5-15 hours weekly to ISD responsibilities